



Job title: Car Park Attendant	
<p>About us: Caversham Lakes founded in 2020, is a lake in the heart of the Thames Valley. We offer a wide range of activities from open water swimming, SUP boarding, kayaking, canoeing & aqua park. We also have over 40 acres of parkland for camping and glamping with a private island available for weddings, parties and celebrations.</p> <p>Caversham Lakes is a fun and safe destination for families & friends and we rely on our teams to provide a fantastic and memorable experience for all our guests.</p>	
<p>Main purpose of job:</p> <p>Responsible for overseeing the use of car parking facilities, as well as ensuring their security and maintenance. Directing users to spaces that are available ensuring there are no accidents or illegal parking.</p> <p>Your role has high expectations as you are expected to be bright and breezy for our guests but on the other hand you are required to be assertive and knowledgeable being aware of any issues that may arise.</p>	
Department: Facilities	

Main duties	
<ul style="list-style-type: none"> • Assist in managing car parking for staff, visitors, customer and contractors • Direct all attendees arriving via vehicle accordingly and help traffic control to the site • Welcome all and create a remarkable first and last impression • Patrol and monitor car parks • Make sure the areas in which you work are clean and tidy picking up any litter • Be able to assist people with queries • Identify safety hazards and act accordingly • Enforce parking restrictions in line with guidance from the Senior Management Team for staff, patient, disabled, and drop off areas • Report any incidents to the Facilities Manager/Health & Safety contact onsite • Ensure all the work you carry out is done so that no harm can come to you or others • Follow all company policies and procedures • Be able to assist with the evacuation of areas of our team and guests 	
<p>Skills:</p> <p>Essential</p> <ul style="list-style-type: none"> • Good communication skills • Good Customer service skills • The ability to deal with conflict whilst remaining calm and polite at all times • Accuracy and attention detail • Awareness of Health and Safety 	<p>Desirable</p> <ul style="list-style-type: none"> • Hold a current full UK driving licence • Experience in a similar role • Able to speak a second language
Contract Type: Fixed Term – Zero Hour	